

From: gc-sio-dept-ap-contacts-l-bounces@mailman.ucsd.edu on behalf of [Maheu, Kelly](#)
To: deans-ap-contacts-l@ucsd.edu; ["gc-sio-dept-ap-contacts-l@ucsd.edu"](mailto:gc-sio-dept-ap-contacts-l@ucsd.edu) (gc-sio-dept-ap-contacts-l@ucsd.edu)
Subject: [Gc-sio-dept-ap-contacts-l] UCPATH is Just Around the Corner
Date: Thursday, May 28, 2020 8:08:11 AM

Hello Everyone!

Here is important information, for you to know, as we transition to UCPATH on June 1.

ESPECIALLY FOR SENIOR LEADERS, BUSINESS OFFICERS, AND HR MANAGERS:

UCPATH REPORTS

UCPATH HR and Payroll Reports are listed on the UC San Diego [Reports Dashboard](#). From here employees can view report titles and descriptions, as well as launch reports for which they have access, VPN required.

Job Aids for the [Reports Dashboard](#) and [Cognos](#) are available

INQUIRY ROLE

A [Guide to UCPATH Inquiry Roles](#) is available on the UCPATH website. This Job Aid contains details about the 19 different inquiry roles in UCPATH; screen shots of accessible pages, navigation to viewable pages, and links to self-paced training materials if available.

UCPATH SYSTEM ACCESS AND UCPATH REPORT ACCESS

Starting June 1, Access Requests can be submitted through [PATH SNOW](#)

ESPECIALLY FOR TRANSACTORS:

TRANSACTOR ZOOM-A-DAY SESSIONS @ 2:30: MAY 28-JUNE 5

Transactors should participate in these sessions. Time well spent; decrease the number of transactions entered incorrectly, decrease cycle time. [Access the schedule and URLs](#)

NEW TRANSACTOR SUPPORT OPPORTUNITIES: STARTING THE WEEK OF JUNE 1

VC Area / Specific Population – Targeted Zoom Sessions:

Participate in weekly Q&A session targeted to VC Area or Special Population. Get basic transaction questions answered. Find schedule and URLs on our "[For Transactors](#)" page.

"How To" Zoom Appointments

Reserve 15-minute timeslots to review how to enter or complete a specific transaction. Time-sensitive and pay impacting, the Rapid Response Center (RRC) team should be contacted instead. Slots are released weekly, reserve up to one slot/week. If a small group of department transactors have same question, book one appt and share Zoom info. [Reserve a slot](#)

RAPID RESPONSE CENTER (RRC) TEAM: STARTING THE WEEK OF JUNE 1

Submit a Ticket. Opne a Chat. Make a Phone Call.

Team resolves pay issues, answers questions from employees, provides guidance and support to transactors and escalates time-sensitive issues to Quality Care Unit at the UCPATH Center. [Access links and more information on June 1.](#)

Thank you. Together we do it better.

Kelly Maheu
UCPATH, AP Lead

Sr. Director, Academic Compensation and Data Initiatives